

APPLICATION FOR CONSIDERATION OF PLANNING/ZONING REQUEST

City Planner
Tom Ramler-Olson
612.364.5320
WSB
701 Xenia Ave S, Suite 300
Minneapolis, MN 55416

Case No: _____
Fee: _____ Pd. _____
Escrow Amt: _____ Pd. _____
Date Filed: _____

Please read carefully and answer all questions thoroughly. Only complete applications will be accepted after validation by the City Planner and prior to acceptance of required processing fees/deposits.

Street Location of Property: _____

Legal Description of Property
(Attach additional sheet if necessary): _____

Owner: Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone(Home): _____ (Business): _____ (Fax): _____

Email: _____

Applicant (If other than owner):

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone(Home): _____ (Business): _____ (Fax): _____

Email: _____

Type of Request(s):

- _____ Preliminary Plat / Final Plat
- _____ Site and Building Plan (Major or Minor?)
- _____ Site Alteration/Tree Preservation Plan
- _____ Lot Division/Consolidation
- _____ Rezoning
- _____ Variance (Major or Minor?)
- _____ Conditional Use Permit / Interim Use Permit
- _____ Comprehensive Plan or Ordinance Amendment
- _____ Administrative Permit
- _____ Appeals / Other _____

Description of Request(s): _____

Reason for Request: _____

Existing Use of the Property: _____

If a request for a planning/zoning action on the subject site or any part thereof has been previously sought, please describe it below:

What? _____

When? _____

Project Name, if applicable: _____

I hereby apply for the above consideration and declare that the information and materials submitted with this application are in compliance with City Ordinance and Policy Requirements and are complete and accurate to the best of my knowledge. I understand that the application will be processed for the next available meeting agenda after review of the information submitted to determine if any other data is needed and completion of a staff report.

I understand that all City incurred professional fees and expenses associated with the processing of this request are the responsibility of the property owner and/or applicant and should be promptly paid. If payment is not received from the applicant, the property owner acknowledges and agrees to be responsible for the unpaid fee balance either by direct payment or a special assessment against the property.

(If the property fee owner is not the applicant, the applicant must provide written authorization by the owner to make application.)

Signature(s) of Owner(s): _____ Date: _____

_____ Date: _____

Signature(s) of Applicant(s): _____ Date: _____

_____ Date: _____

Approved _____ Denied _____ by the Planning Commission on: _____ (date)

Approved _____ Denied _____ by the City Council on: _____ (date)

c: Applicant, Property Owner, Architect/Contractor, City Planner, City Attorney, City Engineer, Building Official, Septic System Inspector, City Forester, City Clerk, City Treasurer, Property File