

CITY OF SUNFISH LAKE

DATE: October 26, 2016  
TO: Mayor & Council  
FROM: City Clerk/Administrator Cathy Iago  
RE: Schedule Special Meeting & Adopt Consultant Review Schedule for December 6, 2016

The Council annually schedules a Special Meeting in December to conduct the consultant reviews. The reviews are scheduled at 15 minute intervals to accommodate all the reviews prior to the regular Council meeting.

Listed below is the proposed Consultant Review Schedule for December 6, 2016.

The City Clerk will contact each of the consultants to verify they are available to meet at the times listed below.

5:00 p.m. Cathy Iago  
5:15 p.m. Mike Andrejka  
5:30 p.m. Jim Naves  
5:45 p.m. Tim Kuntz

6:00 - 6:15 Break

6:15 p.m. Ann Lanoue  
6:30 p.m. Ryan Grittman  
6:45 p.m. Don Sterna

**COUNCIL ACTION:** Council should schedule a Special Meeting on December 6, 2016 at 5:00 p.m. at St. Anne's Church for the purpose of conducting the annual consultant reviews and direct the City Clerk to contact the consultants to confirm their appointed times and post notice of the Special Meeting.