

# LIST OF BILLS

City of Sunfish Lake, MN

Cash Requirements

As of Oct 31, 2016

3B

Filter Criteria includes: 1) Invoices Due (no discount available): Report order is by ID: Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
ALLIEDBLACKTOP ALLIED BLACKTOP COMPAN	02182-21	10/1/16	10/1/16	32,276.25		30
ALLIEDBLACKTOP ALLIED BLACKTOP COMPAN				32,276.25		
IAGOCATHW2 CATHY IAGO	824	10/15/16	10/15/16	723.17		16
IAGOCATHW2 CATHY IAGO				723.17		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	836	10/17/16	10/17/16	481.75		14
IAGOCONSULTINGLLC IAGO CONSULTING LLC				481.75		
INTERNALREVSVC INTERNAL REVENUE SERVI	1107	10/31/16	10/31/16	892.69		
INTERNALREVSVC INTERNAL REVENUE SERVI				892.69		
LANOUEANN ANN P. LANOUE	OCT2016	10/31/16	10/31/16	1,073.61		
LANOUEANN ANN P. LANOUE				1,073.61		
LEVANDER LEVANDER, GILLEN & MILL	SEPT LEGAL FEES	10/1/16	10/1/16	2,922.00		30
LEVANDER LEVANDER, GILLEN & MILL				2,922.00		
LIVINGSULPTURE LIVING SCULPTURE TREE &	OCT 2016	10/20/16	10/20/16	2,808.54		11
LIVINGSULPTURE LIVING SCULPTURE TREE &				2,808.54		
MNDEPTREVENUE MN DEPARTMENT OF REVE	848	10/22/16	10/22/16	290.00		9
MNDEPTREVENUE MN DEPARTMENT OF REVE				290.00		
NORTHWEST NORTHWEST ASSCOC CONS	22586-1 22587 22588 22586-2	10/4/16 10/4/16 10/4/16 10/4/16	10/4/16 10/4/16 10/4/16 10/4/16	281.75 2,479.27 75.00 335.35		27 27 27 27
NORTHWEST NORTHWEST ASSCOC CONS				3,171.37		
PINE BEND PINE BEND PAVING	16-7001 16-7008 16-7009	10/1/16 10/1/16 10/1/16	10/1/16 10/1/16 10/1/16	1,405.68 1,253.20 1,299.78		30 30 30

City of Sunfish Lake, MN

Cash Requirements

As of Oct 31, 2016.

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format:

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
PINE BEND PINE BEND PAVING				3,958.66		
POLICE CITY OF WEST ST. PAUL	812	10/22/16	10/22/16	8,312.50		9
POLICE CITY OF WEST ST. PAUL				8,312.50		
ROUGH CUTT ROUGH CUTT	SEPT MOWING	10/1/16	10/1/16	655.00		30
ROUGH CUTT ROUGH CUTT				655.00		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	800	10/17/16	10/17/16	220.00		14
ST. ANNES ST. ANNE'S EPISCOPAL CHU				220.00		
UOFMN REGENTS OF THE UNIVERSI	0230022677	10/1/16	10/1/16	118.00		30
UOFMN REGENTS OF THE UNIVERSI				118.00		
WSB WSB & ASSOCIATES	01011-990-213 02182-130-6 02182-210-6 02182-220-5	10/17/16 10/17/16 10/17/16 10/17/16	10/17/16 10/17/16 10/17/16 10/17/16	3,661.25 242.00 245.00 795.75		14 14 14 14
WSB WSB & ASSOCIATES				4,944.00		
XCEL XCEL ENERGY	518829859	10/3/16	10/3/16	46.60		28
XCEL XCEL ENERGY				46.60		
Report Total				62,894.14		



# CITY OF SUNFISH LAKE

15 Sunnyside Lane  
Sunfish Lake, MN 55118  
Project 02182-21 - SFLK - 2016 Seal Coat Project  
Final Pay Voucher No. 1

Contractor: Allied Blacktop  
10503 89th Avenue North  
Maple Grove, MN 55369

Contract No.  
Vendor No.  
For Period: 8/1/2016 - 9/30/2016  
Warrant # \_\_\_\_\_ Date \_\_\_\_\_

### Contract Amounts

Original Contract	\$33,068.00
Contract Changes	\$0.00
Revised Contract	\$33,068.00

### Work Certified To Date

Base Bid Items	\$32,276.25
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$32,276.25

### Funds Encumbered

Original	\$33,068.00
Additional	N/A
Total	\$33,068.00

	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
02182-21	\$32,276.25	\$32,276.25	\$0.00	\$0.00	\$32,276.25	\$32,276.25
Percent Retained: 0%						
<b>Amount Paid This Final Pay Voucher</b>					<b>\$32,276.25</b>	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Recommended for Approval by:  
WSB & Associates, Inc.  
*[Signature]* 9/30/16

Construction Observer:  
\_\_\_\_\_

Approved by Contractor:  
Allied Blacktop  
*[Signature]*

Approved by Owner:  
City of Sunfish Lake

Specified Contract Completion

Date:  
\_\_\_\_\_

Date: Comment:

**02182-21 Payment Summary**

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	08/01/2016	09/30/2016	\$32,276.25	\$0.00	\$32,276.25
<b>Totals:</b>			<b>\$32,276.25</b>	<b>\$0.00</b>	<b>\$32,276.25</b>

**02182-21 Funding Category Report**

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
UNF	32,276.25	0.00	0.00	32,276.25	32,276.25
<b>Totals:</b>		<b>\$32,276.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$32,276.25</b>

**02182-21 Funding Source Report**

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
UNF	Unfunded	32,276.25	33,068.00	33,068.00	32,276.25
<b>Totals:</b>		<b>\$32,276.25</b>	<b>\$33,068.00</b>	<b>\$33,068.00</b>	<b>\$32,276.25</b>

CITY OF SUNFISH LAKE  
 15 Sunnyside Lane  
 Sunfish Lake, MN 55118  
 Project No. 02182-21  
 Final Pay Voucher No. 1

<b>02182-21 Project Material Status</b>									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
<b>BASE BID</b>									
1	2331.603	ROUT & SEAL BITUMINOUS PAVEMENT CRACKS	LF	\$0.10	12500	7470	\$747.00	7470	\$747.00
2	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2)	SQ YD	\$1.81	13400	13269	\$24,016.89	13269	\$24,016.89
3	2582.502	4" SOLID LINE EPOXY	LF	\$0.28	10100	9655	\$2,703.40	9655	\$2,703.40
4	2582.502	6" SOLID LINE EPOXY	LF	\$9.00	200	204	\$1,836.00	204	\$1,836.00
5	2582.502	12" SOLID LINE EPOXY	LF	\$9.00	12	12	\$108.00	12	\$108.00
6	2582.502	4" DBLE SOLID LINE EPOXY	LF	\$0.56	5050	5116	\$2,864.96	5116	\$2,864.96
<b>Totals For BASE BID:</b>							<b>\$32,276.25</b>		<b>\$32,276.25</b>
<b>Project Totals:</b>							<b>\$32,276.25</b>		<b>\$32,276.25</b>

**Catherine Iago**  
**City Administrator, City of Sunfish Lake**  
**City Clerk, City of Sunfish Lake**

10/25/2016 15:47

**INVOICE**

Services rendered for the month of October 2016

**City Administrator**

City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/2/2016

\$ 481.75  
\$ 481.75

**City Clerk**

City Clerk monthly services per Employment Agreement Addendum dated 2/2/2016

\$ 1,124.17  
\$ 1,124.17

City FICA 7.65%

**Total Cost City Clerk-month**

86.00  
1,210.17

**Calculation of net Check-City Clerk**

Monthly services per employment agreement

Less Federal Income tax withheld

\$ (175.00)

Less FICA withheld- 7.65%

(86.00)

Less State tax withheld

(140.00)

Total Withholdings

1,124.17

(401.00)

Net check

\$ 723.17



**Ann P. Lanoue, CPA (Inactive)**

**City Treasurer**

8010 Corey Path  
Inver Grove Heights, MN 55076  
651-338-3756  
[alanoue@comcast.net](mailto:alanoue@comcast.net)

10/25/2016 16:00

**INVOICE**

**City of Sunfish Lake**

Accounting services for October 2016 per Employment Addendum dated 2/2/2016

1,605.84

Postage expense

14.12

Supplies - printing @ \$.10 per page

26.50

1,646.46

1,646.46

Less Federal Income tax withheld

300.00

Less FICA

122.85

Less PERA withheld 0% (Exempt)

-

Less State tax withheld

150.00

Total Withholdings

(572.85)

Net check

1,073.61

**Reconciliation to Treasurer Expense**

Services

1,605.84

City FICA 7.65%

122.85

City Pera-0%

-

Total Treasurer

1,728.69

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LEVANDER,  
GILLEN &  
MILLER, P.A.

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ATTORNEYS AT LAW

City of Sunfish Lake  
c/o Ann Lanoue  
8010 Corey Path  
Inver Grove Heights MN 55076

Page: 1  
September 30, 2016  
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business 4,333.40	2,730.00	12.00	0.00	-2,617.80	<u>\$4,457.60</u>

*2742.00*

**LEVANDER,  
GILLEN &  
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake  
c/o Ann Lanoue  
8010 Corey Path  
Inver Grove Heights MN 55076

Page: 1  
September 30, 2016  
Client # 18305-00000E  
Statement # 308

General Business

For Services Through 09/25/16

		RATE	HOURS	
09/06/2016	Preparation for Sunfish Lake Council meeting.	130.00	1.50	195.00
	Sunfish Lake Council meeting.	130.00	3.00	390.00
09/07/2016	Follow-up to Sunfish Lake Council meeting.	130.00	1.00	130.00
09/08/2016	Review correspondence concerning Coss driveway issues.	130.00	0.40	52.00
	Memo to Sunfish Lake Planner on pending planning items.	130.00	0.30	39.00
09/12/2016	Review of correspondence and reports concerning on-going planning issues.	130.00	0.50	65.00
09/13/2016	Preparation of background materials and improvement and assessment documents relating to upcoming City public improvements.	130.00	3.00	390.00
	Follow-up to Sunfish Lake agenda items.	130.00	1.00	130.00
09/14/2016	Preparation of materials in advance of meeting with Don Sterna on public improvements.	130.00	0.80	104.00
	Meeting with Don Sterna to review scope and assessments for Roanoke Road and Salem Church Road project.	130.00	3.00	390.00
09/16/2016	Review of MS4 Ordinance for Sunfish Lake.	130.00	1.00	130.00
	Review of recent planning correspondence concerning Sunfish Lake.	130.00	0.40	52.00
	Timothy J. Kuntz		15.90	2,067.00
08/31/2016	Prepare City Attorney Memo and Council Resolution re Not-To-Exceed Tax Levy for 2016; prepare e-mail correspondence to City Treasurer re same; prepare e-mail correspondence to Mayor and Council sending same; prepare hard copies for distribution to Mayor and Council; prepare			

City of Sunfish Lake

General Business

Page: 2  
September 30, 2016  
Client # 18305-00000E  
Statement # 308

		RATE	HOURS	
	e-mail correspondence to City Clerk re ballot proof.	85.00	1.00	85.00
09/07/2016	Assemble agenda materials for Council meeting; prepare distribution copies of documents related to not-to-exceed tax levy; prepare execution copies of resolution related to setting not-to-exceed tax levy.	85.00	0.50	42.50
09/13/2016	Conference to review and discuss September 6th Council meeting and follow-up related to October Council meeting; review Project 2014-01 files to locate and compile copies of background documents from City Project 2014-01 for meeting with Don Sterna to discuss Salem Church Road/Roanoke Projects; create template easements for Charlton Road project; prepare e-mail correspondence to City Clerk and Mike Hovey re posting Notice of Meeting to consider budget and tax levy.	85.00	2.30	195.50
09/14/2016	Meeting with Don Sterna and City Attorney to review and discuss issues pertaining to Charlton Road improvement project, Salem Church Road improvement project and Roanoke Road improvement project and methodology for assessing for projects.	85.00	3.00	255.00
09/20/2016	Prepare e-mail correspondence to Mayor re deer management program; locate resolution from 2009 related to deer management program; prepare e-mail correspondence sending background documents to Mayor; conference with city attorney to discuss same.	85.00	0.80	68.00
	Leah M. Rose		7.60	646.00
09/08/2016	Review voicemail message from Joel Owens; prepare email correspondence to Ryan Grittman regarding Sports Court lights.	85.00	0.20	17.00
	Cindy Holzmer		0.20	17.00
	FOR CURRENT SERVICES RENDERED		23.70	2,730.00
	Photocopy(s)			12.00
	TOTAL EXPENSES THROUGH 09/25/2016			12.00
	PREVIOUS BALANCE			\$4,333.40
09/07/2016	Payment Received			-2,617.80
	BALANCE DUE			<u>\$4,457.60</u>

**LEVANDER,  
GILLEN &  
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake  
c/o Ann Lanoue  
8010 Corey Path  
Inver Grove Heights MN 55076

Page: 1  
September 30, 2016  
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI 125.50	0.00	0.00	0.00	-25.50	\$100.00
93000-20000 Criminal - Traffic 300.20	157.00	0.00	0.00	-145.70	\$311.50
93000-50000 Criminal - Miscellaneous 80.50	23.00	0.00	0.00	-23.00	\$80.50
<u>506.20</u>	<u>180.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-194.20</u>	<u>\$492.00</u>

*180.00*

City of Sunfish Lake

Criminal - Traffic

Page: 2  
September 30, 2016  
Client # 93000-20000E  
Statement # 254

	RATE	HOURS	
FOR CURRENT SERVICES RENDERED		<u>1.60</u>	<u>157.00</u>
PREVIOUS BALANCE			\$300.20
09/07/2016 Payment Received			-145.70
BALANCE DUE			<u>\$311.50</u>

Criminal - Miscellaneous

Client # 93000-50000E  
Statement # 234

	RATE	HOURS	
09/01/2016 Analysis of August prosecution summary and memo to file. Daniel J. Beeson	115.00	<u>0.20</u> <u>0.20</u>	<u>23.00</u> <u>23.00</u>
FOR CURRENT SERVICES RENDERED		<u>0.20</u>	<u>23.00</u>
PREVIOUS BALANCE			\$80.50
09/07/2016 Payment Received			-23.00
BALANCE DUE			<u>\$80.50</u>
TOTAL BALANCE DUE			<u>\$492.00</u>

*Living Sculpture Tree and Shrub Care, Inc.*

Ann Lanoue  
8010 Corey Path  
Inver Grove Heights, MN 55076

October 20, 2016

**Invoice for Sunfish Lake City Forester Consultant Through 10-15-2016**

9/20	Planted trees in Musser Park, interviewed by Town Square TV regarding deer damage issues in Sunfish Lake, mowed Musser Park trail, and marked locations for new benches that will be installed as part of an Eagle Scout project – 9 hr	\$495.00
9/21	Planted trees and installed protective cages in wildflower site along Salem Church Road -- 5 hr	\$275.00
9/26	Pruned for sight lines and clearance at sharp curve of Charlton Road – 6 hr	\$330.00
9/27	Picked up mattresses, box spring, and Ottoman dumped at 2078 Charlton Road – 1.5 hr	\$82.50
9/27	Recycled mattresses, box spring, and Ottoman dumped at 2078 Charlton 1 hr	\$55.00
9/27	Delivered fire number signs and returned lost dog to 100 Salem Church Road – 4.5 hr	\$247.50
10/4	Plant 5 American plum and 5 Princeton American elm trees along Salem Church Road and cleared debris from Sunfish Lake water outlet – 4.5 hr	\$247.50
10/4	Cleared debris from Sunfish Lake water outlet – 1 hr	\$55.00
10/4	Prepared burning permit for Sullivan – 0.5 hr	<u>\$27.50</u>
	Total Due	\$1815.00

Regards,

Jim Naves

*Living Sculpture Tree and Shrub Care, Inc.*

Ann Lanoue  
8010 Corey Path  
Inver Grove Heights, MN 55076

October 20, 2016

**Reimbursable purchases by Sunfish Lake City Forester through 10-15-2016**

Trees used for planting in parks or ROW in Sunfish Lake	\$750.00
9/29 Disposal cost for mattresses, box spring and Ottoman dumped at 2078 Charlton Road	110.00
10/12 Purchase of wildflower seed for planting at wildflower sites along Salem Church Road	<u>\$133.54</u>
Total Due	\$993.54

Regards,

Jim Naves

# Living Sculpture Tree & Shrub Care, Inc.

5900 Zehnder Road  
Sunfish Lake MN 55077  
Office: (612) 803-9033

Origination: \_\_\_\_\_

Completion: Sept-Oct

Client Sunfish Lake Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

TREE/SHRUB and LOCATION	PRUNING						SPECIAL CARE					PRICE	
	Structural	Clean	Raise	Thin	Shape/Reduce	Restore	Cable/Bolt	Mulching	Fertilize	Pesticide	Planting		Removal
1 3 white oak (6-8')													180 00
2 4 red oak (6-8')													240 00
3 3 Swamp white oak (3')													30 00
4 10 American plum & chokecherries (4-5')													100 00
5 5 Princeton American Elm (6-7')													100 00
6 5 American Plum (4-5')													100 00
7													
8													
9													
10													
11													
12													
13													
14													
15													

NOTES:  
\* All trees were rooted in a gravel bed system for excellent roots.

DEBRIS DISPOSAL	
<b>SUBTOTAL</b>	<b>750 00</b>
SALES TAX	
<b>TOTAL DUE</b>	<b>750 00</b>

*Payment on completion unless previously arranged.*

**Living Sculpture is Insured and Licensed**

**J & J Recycling Recycling Center**

**Self-Haul**

**MSW #**

**491**

Office: (651)227-4457

[www.dumpsterrental.com](http://www.dumpsterrental.com)

607 Barge Channel Rd. St. Paul, MN 55107

**John Muck**

Commercial & Residential Roll-Off Containers

Family Business Since 1935

Date 9/29/16

Total Load Price: \$ \_\_\_\_\_

Customer: Living Sculpture Tree

NON-Taxable Extra's: \$ \_\_\_\_\_

Address: \_\_\_\_\_

MS Tax 17%: \$ \_\_\_\_\_

MSW Truck Load: \$ \_\_\_\_\_ Bags: \$ \_\_\_\_\_

Ramsey Co. Tax 28% \$ \_\_\_\_\_

Extra's: \_\_\_\_\_

GRAND TOTAL: \$ 110.<sup>00</sup>

Approved: John

5 Mattress  
1 Foot Steal

Paid ~~ck#~~  
5725



**Prairie Moon  
Nursery**

**Acknowledgement**

Prairie Moon Nursery  
32115 Prairie Lane  
Winona, MN 55987  
toll free: 866-417-8156  
fax: 507-454-5238  
www.PrairieMoon.com

**Sent Date    Order Number**  
10/12/16    1628601700

**Bill To**

LIVING SCULPTURE TREE CARE  
5900 ZEHNDER RD  
SUNFISH LAKE MN 55077

**Ship to**

Attn: JIM NAYES  
LIVING SCULPTURE TREE CARE  
5900 ZEHNDER RD  
SUNFISH LAKE, MN 55077

Account	Order Date	Due Date	PO Number	Telephone	Salesman	Payment Terms	Ship Method
143327	10/12/16	10/12/16		612.803.9033	General	Credit Card	BEST WAY

Item	Description	UM	Quantity Ordered	Unit Price	Extended Price
JUN1000-X	Jungle Prairie for 1000 sq ft	MX	1	29.00	29.00
TEC1000-X	Tallgrass Exposed Clay Subsoil 1000 sq ft	MX	1	34.00	34.00
PDQ1000-X	Pretty Darn Quick (PDQ) Seed Mix - 1000 sq ft	MX	1	27.00	27.00
TOPIA1000-X	Insectopia Seed Mix - 1000 sq ft	MX	1	29.00	29.00
<b>Subtotal</b>					119.00
<b>Shipping</b>					5.95
<b>Add Amt</b>					0.00
<b>Other</b>					0.00
<b>Credits</b>					0.00
<b>Tax</b>					8.59
<b>Total (USD)</b>					133.54

Thank you!



# NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422

Telephone: 763.231.2555

Website: www.nacplanning.com

## INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE  
c/o Ann Lanoue  
8010 Corey Path  
Inver Grove Heights, MN 55076

October 04, 2016

In Reference To:

September 2016 Technical Assistance - Private Projects

Invoice No. 22586-1

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>16.07 ESCOTO ACCESSORY BLDG CUP - 55 Salem Church Rd</u>		
RG 8/29-9/1/16 Draft resolution for City Council packet/phone call with Mr. Escoto re: City Council meeting	1.90 57.50/hr	109.25
RG 9/13-9/14/16 Revise resolution after City Council meeting/email copy of resolution to Mr. Escoto and phone call	2.20 57.50/hr	126.50
RG 9/27/16 Draft City Council resolution	0.80 57.50/hr	46.00
Subtotal of this Project:	[ 4.90	281.75]
TOTAL AMOUNT DUE THIS INVOICE:	4.90	\$281.75



# NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422  
Telephone: 763.231.2555 Website: www.nacplanning.com

## INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE  
c/o Ann Lanoue  
8010 Corey Path  
Inver Grove Heights, MN 55076

October 04, 2016

In Reference To:  
September 2016 Technical Assistance - Private Projects

Invoice No. 22586-2

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>16.08 2250 DELAWARE LOT SPLIT</u>		
RG 9/15-9/16/16 Draft transmittal to staff/send application submittal to City Engineer and City Attorney	1.60 57.50/hr	92.00
RG 9/21/16 Begin drafting planning report	1.40 57.50/hr	80.50
RG 9/28-9/30/16 Draft planning report	2.80 57.50/hr	161.00
Expenses (mileage, communications, supplies, etc.)		1.85
Subtotal of this Project:	[ 5.80	335.35]
TOTAL AMOUNT DUE THIS INVOICE:	<u>5.80</u>	<u>\$335.35</u>



# NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422  
Telephone: 763.231.2555 Website: www.nacplanning.com

## INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE  
c/o Ann Lanoue  
8010 Corey Path  
Inver Grove Heights, MN 55076

October 04, 2016

In Reference To:  
September 2016 Technical Assistance - City Projects

Invoice No. 22587

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>			
RG	8/29-9/1/16 General administration, emails, phone calls, research, etc.	1.20 50.00/hr	60.00
RG	8/29/16 Research code enforcement/research CUP approval and extension process	2.90 50.00/hr	145.00
RG	8/29-8/31/16 Draft planning update for City Council meeting	2.80 50.00/hr	140.00
RG	8/30/16 Research 6 Acorn Drive background	1.10 50.00/hr	55.00
RG	8/31/16 Phone call from resident re: sport court lights at 1 Grieve Glen Lane/draft letter and send to homeowner at 1 Grieve Glen Lane re: sport court lights	1.40 50.00/hr	70.00
RG	8/30-9/1/16 Phone call with Mayor Park re: 55 Salem Church Road, 6 Acorn Drive and 1 Grieve Glen Lane/phone call with Mike Andrejka re: driveway at 27 Sunnyside	0.60 50.00/hr	30.00
RG	8/30-8/31/16 Organize City Council planning items/draft transmittal/review and finalize planning update	0.50 50.00/hr	25.00
RG	9/6-9/9/16 General administration, phone calls, emails, discussions, etc.	0.80 50.00/hr	40.00
RG	9/6/16 Prepare for meeting/prepare presentations/attend staff meeting/attend City Council meeting	5.90 50.00/hr	295.00



# NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422

Telephone: 763.231.2555

Website: [www.nacplanning.com](http://www.nacplanning.com)

## CITY OF SUNFISH LAKE

Page 2

		<u>Hrs/Rate</u>	<u>Amount</u>
RG	9/7/16 Research plans for 27 Sunnyside and email/email re: 1 Grieve Glen Lane	0.90 50.00/hr	45.00
RG	9/7/16 Review proposal, scan and email re: 2250 Delaware	1.50 50.00/hr	75.00
RG	9/12-9/16/16 General administration, phone calls, emails, ordinance research, staff discussions, etc.	2.70 50.00/hr	135.00
RG	9/12/16 Review City's minor subdivision ordinance	1.60 50.00/hr	80.00
RG	9/12/16 Phone call with City Attorney re: 1 Grieve Glen/email and research re: 6 Acorn Drive/meeting with Bob Moser and application submittal for 2250 Delaware	1.80 50.00/hr	90.00
RG	9/13/16 Research lighting ordinance	0.90 50.00/hr	45.00
RG	9/15/16 Phone call with Mayor Park re: 1 Grieve Glen/research 1 Grieve Glen approval of sport court	0.50 50.00/hr	25.00
RG	9/16/16 Draft inspection report for 325 Salem Church and transmit	1.10 50.00/hr	55.00
RG	9/19-9/23/16 General administration, phone calls, emails, research, staff discussions, etc.	0.70 50.00/hr	35.00
RG	9/19-9/20/16 Prepare for and attend meeting with resident and Mayor at 1 Grieve Glen Lane	5.20 50.00/hr	260.00
RG	9/21/16 Review Inver Grove Heights Comprehensive Plan amendment	0.70 50.00/hr	35.00
RG	9/21/16 Begin drafting planning update memo for City Council	0.30 50.00/hr	15.00
RG	9/27-9/29/16 General administration, phone calls, emails, ordinance research, etc.	0.90 50.00/hr	45.00
RG	9/27/16 Review September City Council minutes	1.50 50.00/hr	75.00



# NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422

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CITY OF SUNFISH LAKE

Page 3

	<u>Hrs/Rate</u>	<u>Amount</u>
RG 9/27-9/29/16 Draft planning update memo	3.20 50.00/hr	160.00
RG 9/27-9/29/16 Research Dobrantz farm well	1.10 50.00/hr	55.00
RG 9/29/16 Research sport courts	0.60 50.00/hr	30.00
Secretarial	4.50 43.00/hr	193.50
Expenses (mileage, communications, supplies, etc.)		165.77
Subtotal of this Project:	[ 46.90	2,479.27]
TOTAL AMOUNT DUE THIS INVOICE:	46.90	\$2,479.27



**NORTHWEST ASSOCIATED CONSULTANTS, INC.**

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422  
Telephone: 763.231.2555 Website: www.nacplanning.com

**INVOICE**

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE  
c/o Ann Lanoue  
8010 Corey Path  
Inver Grove Heights, MN 55076

October 04, 2016

In Reference To:  
September 2016 Technical Assistance - Inspections

Invoice No. 22588

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>16.02 SCHLEHUBER POST CONSTRUCTION #1 - 325 Salem Church</u>		
RG 9/15/16 Conduct final inspection	2.00	75.00
Subtotal of this Project:	[ 2.00	75.00]
<b>TOTAL AMOUNT DUE THIS INVOICE:</b>	<u>2.00</u>	<u>\$75.00</u>

Pine Bend Paving Inc  
 PO Box 72  
 Vermillion, MN 55085  
 651-437-2333

**INVOICE**

Date	Invoice #
3/28/2016	16-7001

<b>Bill To</b>
City of Sunfish Lake c/o WSB & Associates 701 Xenia Ave So #300 Mpls, MN 55416

<b>Ship To</b>

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		3/28/2016			

Quantity	Item Code	Description	Price Each	Amount
		3-21 Add rock and grade Charlton Rd		
5	J-TM-MG	Motorgrader	134.00	670.00
3	J-TM-Q	Dump Truck (Straight)	109.00	327.00
54.49	J-TM-3/4	3/4 Minus Limestone	7.50	408.68

**We appreciate your business!**

**Thank you**

<b>TOTAL DUE</b>	<b>\$1,405.68</b>
------------------	-------------------

Pine Bend Paving Inc

PO Box 72  
 Vermillion, MN 55085

651-437-2333

**INVOICE**

Date	Invoice #
9/9/2016	16-7008

<b>Bill To</b>
City of Sunfish Lake c/o WSB & Associates 701 Xenia Ave So #300 Mpls, MN 55416

<b>Ship To</b>

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		9/9/2016			

Quantity	Item Code	Description	Price Each	Amount
		9-8 Throw in patching on Salem Church Rd		
2.34	J-1M-A4	Asphalt Wear LV4 (1/2")	55.00	128.70
1.5	J-1M-Q	Dump Truck (Straight)	111.00	166.50
2	J-1M-U	Utility Truck	104.00	208.00
2.5	J-1M-SMB	Skidsteer with Mill or Broom Attachment	140.00	350.00
1	J-1M-VR	Vibratory Roller	104.00	104.00
4	J-1M-L	Laborers	74.00	296.00

We appreciate your business!

Thank you

<b>TOTAL DUE</b>	\$1,253.20
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Pine Bend Paving Inc

PO Box 72

Vermillion, MN 55085

651-437-2333

# INVOICE

Date	Invoice #
9/21/2016	16-7009

<b>Bill To</b>
City of Sunfish Lake c/o WSB & Associates 701 Xenia Ave So #300 Mpls. MN 55416

<b>Ship To</b>

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		9/21/2016			

Quantity	Item Code	Description	Price Each	Amount
35.77	J-TM-3/4	9-16 Grade Charlton Rd		
1	J-TM-LB	3/4 Minus Limestone	7.50	268.28
1.5	J-TM-MG	Lowboy (Mobilization)	142.00	142.00
2.5	J-TM-Q	Motorgrader	136.00	612.00
		Dump Truck (Straight)	111.00	277.50

**We appreciate your business!**

**Thank you**

<b>TOTAL DUE</b>	<b>\$1,299.78</b>
------------------	-------------------

# ROUGH CUTT

"We make weeds look good"

---

Todd Fossand  
4220 155<sup>th</sup> Street West  
Rosemount, MN 55068

651-343-9891 (mobile)

Cutting done For:

Jim Mase

Location of cutting:

Sunfish Lake  
Park

Date Mowed: 9-17-16

## Cutting of noxious weeds and high grasses on private property

Extras:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Minimum charge: \$85.00

Extras: \_\_\_\_\_

Total Due: 255<sup>00</sup>

# ROUGH CUTT

"We make weeds look good"

---

**Todd Fossand**  
4220 155<sup>th</sup> Street West  
Rosemount, MN 55068

651-343-9891 (mobile)

Cutting done For:

\_\_\_\_\_  
Sunfish LK  
\_\_\_\_\_  
Jim Mase  
\_\_\_\_\_

Date Mowed: 9-23-16

Location of cutting:

\_\_\_\_\_  
Sunfish LK  
\_\_\_\_\_  
Roadsides  
\_\_\_\_\_

## Cutting of noxious weeds and high grasses on private property

Extras:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Minimum charge: \$85.00

Extras: \_\_\_\_\_

Total Due: 400<sup>00</sup>



UNIVERSITY OF MINNESOTA

# INVOICE

Please Remit To:

Regents of the University of Minnesota  
NW 5960  
PO Box 1450  
Minneapolis MN 55485-5960

Page: 1 of 1  
Invoice: 0230022677  
Invoice Date: 09/19/2016  
Customer No: 5029954  
Payment Terms: NET 30  
Due Date: 10/19/2016

Bill To: LIVING SCULPTURE TREE & SHRUB CARE, INC.  
JIM NAYES  
5900 ZEHNDER RD  
SUNFISH LAKE MN 55077-1435  
UNITED STATES

Amount Due: 118.00 USD

For billing questions, please call: 612-625-0276

Original

Line	Description	Quantity	UOM	Unit Amt	Net Amount
1	Oak Wilt Testing Wood Culture & Microscopy: Lab #16-650-BR	1.00	EA	59.00	59.00
2	Oak Wilt Testing Wood Culture & Microscopy: Lab ID# 16-506-DB	1.00	EA	59.00	59.00
<b>Subtotal:</b>					118.00
<b>Amount Due:</b>					118.00 USD

\*\*\*TO PAY THIS INVOICE BY CREDIT CARD PLEASE GO TO WWW.PAY.UMN.EDU\*\*\*

Please detach and return with payment



UNIVERSITY OF MINNESOTA

Invoice Date: 09/19/2016  
Customer No: 5029954  
Invoice: 0230022677  
Amount Due: 118.00

Check here if you have an address correction and write the correction(s) next to the address shown below

Amount Enclosed

\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	,	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>
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LIVING SCULPTURE TREE & SHRUB CARE, INC.  
JIM NAYES  
5900 ZEHNDER RD  
SUNFISH LAKE MN 55077-1435  
UNITED STATES

Regents of the University of Minnesota  
NW 5960  
PO Box 1450  
Minneapolis MN 55485-5960

5029954 0230022677 000011800 4



Building a legacy – *your* legacy.

701 Xenia Avenue South  
Suite 300  
Minneapolis, MN 55416  
Tel: 763-541-4800  
Fax: 763-541-1700

October 17, 2016

Ann Lanoue  
City of Sunfish Lake  
8010 Corey Path  
Inver Grove Heights, MN 55076

Re: September, 2016 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of September for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

**WSB & Associates, Inc.**

A handwritten signature in blue ink, appearing to read "Donald W. Sterna".

Donald W. Sterna, PE  
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc



government · energy · commercial

City of Sunfish Lake  
Attn: Ann Lanoue  
8010 Corey Path  
Inver Grove Heights, MN 55076

October 17, 2016  
Project No: 01011-990  
Invoice No: 213

701 Xenia Avenue South  
Suite 300  
Minneapolis, MN 55416  
Tel: (763) 541-4800  
Fax: (763) 541-1700

Miscellaneous City Engineer Services  
**Professional Services from September 1, 2016 to September 30, 2016**  
**Professional Personnel**

	Hours	Rate	Amount	
<b>General</b>				
Eckman, Eric	.50	121.00	60.50	
Eng. Report				
Eckman, Eric	1.00	121.00	121.00	
Eng. Report, snow plow quotes				
Eckman, Eric	1.50	121.00	181.50	
Snow Plowing quotes				
<b>Project Management/Coordination</b>				
Shuster, Jessica	1.00	65.00	65.00	
Edits to 2017 Capital Improvement Plan (for Rochelle)				
<b>Design</b>				
Sterna, Donald	2.00	158.00	316.00	
Sterna, Donald	3.00	158.00	474.00	
engineers report				
Sterna, Donald	4.00	158.00	632.00	
engineers report/ outlet cleaning				
Sterna, Donald	3.00	158.00	474.00	
meeting with Attorney on 2017 improvements				
Sterna, Donald	3.00	158.00	474.00	
Sunfish Lake Outlet cleaning				
Sterna, Donald	1.50	158.00	237.00	
TH 110 Watermain				
<b>Drawings/Layouts</b>				
Kochmann, Charles	.50	130.00	65.00	
Kochmann, Charles	1.00	130.00	130.00	
Assessment Map				
<b>Administrative</b>				
Hoff, Rochelle	.25	75.00	18.75	
Document prep for City Council meeting.				
Hoff, Rochelle	1.00	75.00	75.00	
Engineer's report.				
Hoff, Rochelle	2.50	75.00	187.50	
Review, edit and send out Engineer's Report for September council meeting. Review and edit letter.				
Totals	25.75		3,511.25	
<b>Total Labor</b>				<b>3,511.25</b>
<b>Field Services Billing</b>				
City Council Meeting				
	3.0 Meetings @ 50.00		150.00	
<b>Total Field Services</b>			<b>150.00</b>	<b>150.00</b>

---

Project	01011-990	SFLK - Misc. City Engineer Services	Invoice	213
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<b>Total this Invoice</b>	<b>\$3,661.25</b>
---------------------------	-------------------

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved by:  \_\_\_\_\_

Reviewed by: Donald Sterna  
Project Manager: Donald Sterna



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City of Sunfish Lake  
Attn: Ann Lanoue  
8010 Corey Path  
Inver Grove Heights, MN 55076

October 17, 2016  
Project No: 02182-130  
Invoice No: 6

701 Xenia Avenue South  
Suite 300  
Minneapolis, MN 55416  
Tel: (763) 541-4800  
Fax: (763) 541-1700

325 Salem Church Road

**Professional Services from September 1, 2016 to September 30, 2016**

**Professional Personnel**

	Hours	Rate	Amount	
Plan Review				
Eckman, Eric	2.00	121.00	242.00	
Totals	2.00		242.00	
<b>Total Labor</b>				<b>242.00</b>
				<b>Total this Invoice</b>
				<b>\$242.00</b>

**Billings to Date**

	Current	Prior	Total
Labor	242.00	2,875.00	3,117.00
<b>Totals</b>	<b>242.00</b>	<b>2,875.00</b>	<b>3,117.00</b>

Comments: \_\_\_\_\_

Approved by: \_\_\_\_\_

Reviewed by: Donald Sterna  
Project Manager: Eric Eckman



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City of Sunfish Lake  
Attn: Ann Lanoue  
8010 Corey Path  
Inver Grove Heights, MN 55076

October 17, 2016  
Project No: 02182-210  
Invoice No: 6

701 Xenia Avenue South  
Suite 300  
Minneapolis, MN 55416  
Tel: (763) 541-4800  
Fax: (763) 541-1700

2016 Seal Coat Project

**Professional Services from September 1, 2016 to September 30, 2016**

**Professional Personnel**

	Hours	Rate	Amount	
Project Management/Coordination				
Eckman, Eric	1.25	121.00	151.25	
Hoff, Rochelle	1.25	75.00	93.75	
Totals	2.50		245.00	
<b>Total Labor</b>				<b>245.00</b>
				<b>Total this Invoice      \$245.00</b>

**Billings to Date**

	Current	Prior	Total
Labor	245.00	1,663.25	1,908.25
<b>Totals</b>	<b>245.00</b>	<b>1,663.25</b>	<b>1,908.25</b>

Comments: \_\_\_\_\_

Approved by: \_\_\_\_\_

Reviewed by: Donald Sterna  
Project Manager: Eric Eckman



government · energy · commercial

City of Sunfish Lake  
Attn: Ann Lanoue  
8010 Corey Path  
Inver Grove Heights, MN 55076

October 17, 2016  
Project No: 02182-220  
Invoice No: 5

701 Xenia Avenue South  
Suite 300  
Minneapolis, MN 55416  
Tel: (763) 541-4800  
Fax: (763) 541-1700

2017 Street Improvement Project

**Professional Services from September 1, 2016 to September 30, 2016**

Phase 1 Feasibility / Prel. Des.

**Professional Personnel**

	Hours	Rate	Amount
Project Management/Coordination			
Eckman, Eric	1.00	121.00	121.00
Hoff, Rochelle	4.25	75.00	318.75
Report/Feasibility Study			
Bakk, Benjamin	1.50	92.00	138.00
Assessment Rolls			
Pittman, Bryan	2.00	109.00	218.00
Totals	8.75		795.75
<b>Total Labor</b>			<b>795.75</b>
		<b>Total this Phase</b>	<b>\$795.75</b>
		<b>Total this Invoice</b>	<b>\$795.75</b>

**Billings to Date**

	Current	Prior	Total
Labor	795.75	9,751.75	10,547.50
Field Services	0.00	1,836.50	1,836.50
<b>Totals</b>	<b>795.75</b>	<b>11,588.25</b>	<b>12,384.00</b>

Comments:

Approved by:

Reviewed by: Donald Sterna  
Project Manager: Eric Eckman



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE	
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	10/28/2016	
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	518829859	10/03/2016	<del>\$83.11</del>

46.60

**QUESTIONS ABOUT YOUR BILL?**

See our website: [xcelenergy.com](http://xcelenergy.com)  
 Email us at: [Customerservice@xcelenergy.com](mailto:Customerservice@xcelenergy.com)  
 Please Call: 1-800-481-4700  
 Hearing Impaired: 1-800-895-4949  
 Fax: 1-800-311-0050  
 Or write us at: XCEL ENERGY  
 PO BOX 8  
 EAU CLAIRE WI 54702-0008

**SUMMARY OF CURRENT CHARGES** (detailed charges begin on page 2)

Other Recurring Charges	\$37.32
<b>Current Charges</b>	<b>\$37.32</b>

**ACCOUNT BALANCE**

Previous Balance	\$45.79
No Payments Received	\$0.00
Balance Forward	<b>\$45.79</b>
Current Charges	\$37.32
<b>Amount Due</b>	<b>\$83.11</b>

PAID 36.51  
46.60

**INFORMATION ABOUT YOUR BILL**

The dates of the evidentiary hearings on Xcel Energy's proposed electric rate increases have changed. The hearings will now be held on October 25 to 28, 2016 at 121 Seventh Place East, Suite 350, St. Paul.

Different fuel sources are used to generate electricity, and they produce different air emissions. For updated environmental information for the year ended 2015, go to: [www.xcelenergy.com/MNRates](http://www.xcelenergy.com/MNRates), then go to Additional Resources, Bill Inserts and Brochures/Inside Your Electric Bill-Environmental Disclosure & Costs. If you don't have internet access, please contact us at 1-800-895-4999 and we can provide you with this information.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	10/28/2016	<del>\$83.11</del>	46.60

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.  
 Make your check payable to XCEL ENERGY

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AV 01 014026 13659B 53 B\*\*5DGT



SUNFISH LAKE, CITY OF  
 ATTN ANN LANOUE  
 8010 COREY PATH  
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY  
 P.O. BOX 9477  
 MPLS MN 55484-9477