

CITY OF SUNFISH LAKE

DATE: September 29, 2016

TO: Mayor & Council

FROM: Cathy Iago, City Clerk

RE: **Consider Rescheduling November 2 Council Meeting and Scheduling Special Meeting to Canvass Municipal Election Results**

When Council adopted the 2016 meeting schedule at their December 2015 meeting, staff thought that the General Election would be held on the first Tuesday of the month in November and moved the regular Council meeting to Wednesday, November 2, 2016. However, the General Election will be held on Tuesday November 8, which leaves Council the option to move their regular meeting back to Tuesday night or leave it on Wednesday evening.

Also, Council must schedule a Special Meeting to Canvass the Municipal Election results after the November 8 election. The special canvass meeting must be conducted between Friday, November 11 and Friday, November 18, 2016. The canvass meeting is usually brief and may be conducted at any time. It may be appropriate to hold the meeting after 5:00 p.m. in case members of the public wish to attend.

ACTION REQUIRED: Council should determine if they wish to reschedule the November 2 meeting to November 1 and also schedule a special meeting to canvass the City election results.