

LIST OF BILLS

City of Sunfish Lake, MN

Cash Requirements

As of Sep 30, 2016

3.B

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
ANDERSEN/EAR EARL F ANDERSEN	0111849-N	9/24/16	9/24/16	788.60		6
ANDERSEN/EAR EARL F ANDERSEN				788.60		
CROWNCastle CROWN CASTLE SERVICES	REFUND ESCROW 1	9/24/16	9/24/16	112.82		6
CROWNCastle CROWN CASTLE SERVICES				112.82		
DEBERTIN REBECCA DEBERTIN	REFUND ESCROW 1	9/24/16	9/24/16	87.07		6
DEBERTIN REBECCA DEBERTIN				87.07		
IAGOCATHW2 CATHY IAGO	823	9/15/16	9/15/16	723.17		15
IAGOCATHW2 CATHY IAGO				723.17		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	835	9/17/16	9/17/16	481.75		13
IAGOCONSULTINGLLC IAGO CONSULTING LLC				481.75		
INTERNALREVSVC INTERNAL REVENUE SERVI	1106	9/30/16	9/30/16	892.69		
INTERNALREVSVC INTERNAL REVENUE SERVI				892.69		
LANOUEANN ANN P. LANOUE	JAN2046	9/30/16	9/30/16	1,075.40		
LANOUEANN ANN P. LANOUE				1,075.40		
LEAGUE OF MN CITIES LEAGUE OF MINNESOTA CIT	238598	9/1/16	9/1/16	668.00		29
LEAGUE OF MN CITIES LEAGUE OF MINNESOTA CIT				668.00		
LEEDANIEL DANIEL LEE	REFUND ESCROW 1	9/24/16	9/24/16	33.71		6
LEEDANIEL DANIEL LEE				33.71		
LEVANDER LEVANDER, GILLEN & MILL	SEPT 2016	9/1/16	9/1/16	1,757.60		29
LEVANDER LEVANDER, GILLEN & MILL				1,757.60		

City of Sunfish Lake, MN

Cash Requirements

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Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
LIVINGSculpture LIVING SCULPTURE TREE &	SEPT 2016	9/21/16	9/21/16	1,566.39		9
LIVINGSculpture LIVING SCULPTURE TREE &				1,566.39		
MINNESOTAMAYORSASSN MINNESOTA MAYORS ASSO	DUES 2016	9/1/16	9/1/16	30.00		29
MINNESOTAMAYORSASSN MINNESOTA MAYORS ASSO				30.00		
MNDEPTREVENUE MN DEPARTMENT OF REVE	847	9/22/16	9/22/16	290.00		8
MNDEPTREVENUE MN DEPARTMENT OF REVE				290.00		
NORTHWEST NORTHWEST ASSCOC CONS	22534 22535 22536	9/1/16 9/1/16 9/1/16	9/1/16 9/1/16 9/1/16	502.53 1,752.12 75.00		29 29 29
NORTHWEST NORTHWEST ASSCOC CONS				2,329.65		
PARKSMOLLY MOLLY PARK	FALL 2016	9/1/16	9/1/16	94.00		29
PARKSMOLLY MOLLY PARK				94.00		
PINE BEND PINE BEND PAVING	16-7007	9/21/16	9/21/16	1,087.00		9
PINE BEND PINE BEND PAVING				1,087.00		
POLICE CITY OF WEST ST. PAUL	811	9/22/16	9/22/16	8,312.50		8
POLICE CITY OF WEST ST. PAUL				8,312.50		
PRUEHER MICHAEL PRUEHER	REFUND ESCROWS	9/21/16	9/21/16	335.75		9
PRUEHER MICHAEL PRUEHER				335.75		
SACWIRELESS SAC WIRELESS (AT&T)	REFUND ESCROW 1	9/21/16	9/21/16	259.80		9
SACWIRELESS SAC WIRELESS (AT&T)				259.80		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	799	9/17/16	9/17/16	220.00		13
ST. ANNES				220.00		

City of Sunfish Lake, MN

Cash Requirements

As of Sep 30, 2016

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Vendor ID: Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
ST. ANNE'S EPISCOPAL CHU						
WSB	01011-990-212	9/15/16	9/15/16	495.00		15
WSB & ASSOCIATES	02182-040-14	9/15/16	9/15/16	302.50		15
	02182-290-7	9/15/16	9/15/16	179.50		15
	02182-210-5	9/15/16	9/15/16	165.75		15
	02182-220-4	9/15/16	9/15/16	890.50		15
	02182-230-2	9/15/16	9/15/16	60.50		15
WSB				2,093.75		
WSB & ASSOCIATES						
XCEL	515453380	9/6/16	9/6/16	36.51		24
XCEL ENERGY						
XCEL				36.51		
XCEL ENERGY						
Report Total				23,276.16		

INVOICE

Earl F. Andersen

Division of Safety Signs

19740 Kenrick Avenue

Lakeville, MN 55044-7636

(952) 884-7300 Fax (952) 884-5619

www.efa-mn.com

INVOICE NUMBER: 0111849-IN

INVOICE DATE: 7/31/2016

DUE DATE: 8/30/2016

ORDER NUMBER: 0125631

ORDER DATE: 7/6/2016

SALESPERSON: 0099

CUSTOMER NO: 0030876

SOLD TO:

CITY OF SUNFISH LAKE

C/O WSB & ASSOCIATES

701 XENIA AVE

MINNEAPOLIS, MN 55416

SHIP TO:

CITY OF SUNFISH LAKE

C/O WSB & ASSOCIATES

701 XENIA AVE

MINNEAPOLIS, MN 55416

CONFIRM TO: DON 763 287 7189

CUSTOMER P.O.	SHIP VIA	JOB NO.	TERMS				
DON	WILL CALL		NET 30				
ITEM NO.	DESCRIPTION	UNIT	ORDERED	SHIPPED	B/O	PRICE	AMOUNT
SIGN	12X9 FIRE NO.	EACH	27.00	27.00	0.00	28.600	772.20
SIGN	12X18 FIRE NO.	EACH	1.00	1.00	0.00	16.400	16.40

Please note we do not collect state or local taxes for customers outside the state of Minnesota. It is your responsibility to remit any applicable state and/or local taxes for this order directly to the related tax authority.

Check us out on the web at www.efa-mn.com

Taxable:	0.00
Non-Taxable:	788.60
Shipping & Handling:	0.00
Sales Tax:	0.00
Invoice Total:	788.60

THANK YOU FOR YOUR BUSINESS!!

14.13 Crown Castle (T-Mobile) 2035 Charlton Rd
Antenna Update CUP

Date	Description	Deposit	Lillie	NAC	WSB
14-Nov	Deposit paid ck 7511	800.00			
Nov-14	NAC Invoice 21544-7			335.86	
Dec-14	NAC Invoice 21544-7			316.82	
Jan-15	NAC Invoice 21587-3			13.50	
Feb-15	NAC Invoice 21667-3			21.00	
		<hr/>			
		800.00	-	687.18	-
		<hr/>			
	Total Expenses				687.18
	Total Receipts				800.00
	Balance due to customer				112.82

Refund to:
Crown Castle Services - Midwest
2000 Corporate Dr.
Canonsburg, PA 15317

16.06 Debertin 2166 Charlton Rd.
Admin Permit Chickens

Date	Description	Deposit	Lillie	NAC	WSB
16-May	Deposit paid ck #12960	200.00			
16-Jun	NAC Invoice 22387-3			54.90	
16-Jul	NAC Invoice 22433-2			58.03	
		<hr/>			
		200.00	-	112.93	-
		<hr/>			

Total Expenses 112.93

Total Receipts 200.00

Total Owed to Customer 87.07

Issue Refund to:
Rebecca Debertin
2166 Charlton Road
Sunfish Lake, MN 55118

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

9/19/2016 17:30

INVOICE

Services rendered for the month of September 2016

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/2/2016

\$ 481.75
\$ 481.75

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 2/2/2016

\$ 1,124.17
\$ 1,124.17

City FICA 7.65%

Total Cost City Clerk-month

86.00
1,210.17

Calculation of net Check-City Clerk

Monthly services per employment agreement

Less Federal Income tax withheld

\$ (175.00)

1,124.17

Less FICA withheld- 7.65%

(86.00)

Less State tax withheld

(140.00)

Total Withholdings

(401.00)

Net check

\$ 723.17

City of Sunfish Lake
Wages and related withholdings
Detail of compensation and related withholdings

City of Sunfish Lake Wages and related withholdings Detail of compensation and related withholdings	Annual	Monthly	Earned Paid	(fmo ratio)														
				Dec Jan	Jan Feb	Feb Mar	Mar Apr	Apr May	May June	June July	July Aug	Aug Sept	Sept Oct	Cum'l 1st qtr	Cum'l 2nd qtr	Cum'l 3rd qtr	Sept Oct	
Independent-Iago Consulting, LLC Contractor-Administrator	4,487	372.24	372.24	462.50	462.50	501.00	481.75	481.75	481.75	481.75	481.75	481.75	481.75	481.75	1,445.25	1,445.25	1,445.25	481.75
Wages-City Clerk Withholding	4,558	1,079.17	1,079.17	1,079.17	1,079.17	1,068.61	1,124.17	1,124.17	1,124.17	1,124.17	1,124.17	1,124.17	1,124.17	1,124.17	3,372.51	3,372.51	3,372.51	1,124.17
FICA-7.65% Federal Income Tax State Income Tax Pera-Iago-exempt Total Withholdings Net Check	82.56	82.56	82.56	82.56	82.56	89.40	86.00	86.00	86.00	86.00	86.00	86.00	86.00	86.00	258.00	258.00	258.00	86.00
Wages-Treasurer- Lanoue Withholding	117.94	117.94	117.94	117.94	117.94	127.76	122.85	122.85	122.85	122.85	122.85	122.85	122.85	122.85	368.54	368.54	368.54	122.85
FICA-7.65% Federal Income Tax State Income Tax Pera-Lanoue - Exempt Total Withholdings Net wages Postage Supplies Net check	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	900.00	900.00	900.00	300.00
Twebble Wagnis-nitiquis PERA	567.94	567.94	567.94	567.94	567.94	577.76	572.85	572.85	572.85	572.85	572.85	572.85	572.85	572.85	1,718.54	1,718.54	1,718.54	572.85
Consolidated	973.72	973.72	973.72	973.72	973.72	1,002.26	1,032.99	1,032.99	1,032.99	1,032.99	1,032.99	1,032.99	1,032.99	1,032.99	3,098.98	3,098.98	3,098.98	1,032.99
Unemployment-not required-only payment when a claim is filed	11.90	12.66	10.87	11.90	12.66	10.87	13.86	9.53	16.68	10.25	9.78	10.25	9.78	36.71	13.91	36.71	13.91	9.78
PERA	23.50	18.50	18.50	23.50	18.50	18.50	18.50	18.50	18.50	18.50	18.50	18.50	18.50	18.50	55.50	55.50	55.50	18.50
PERA-Withholding	1,009.12	1,004.88	1,121.73	1,009.12	1,004.88	1,121.73	1,059.99	1,073.35	1,051.02	1,091.74	1,072.47	1,091.74	1,072.47	1,091.74	3,194.37	3,194.37	3,194.37	1,072.47
PERA-City contribution-7.25%-Blair only	2,620.83	2,620.83	2,620.83	2,620.83	2,620.83	2,838.63	2,730.01	2,730.01	2,730.01	2,730.01	2,730.01	2,730.01	2,730.01	2,730.01	8,190.03	8,190.03	8,190.03	2,730.01
Total PERA contribution	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	475.00	1,425.00	1,425.00	1,425.00	475.00
IRS	200.40	200.40	200.40	200.40	200.40	217.76	208.85	208.85	208.85	208.85	208.85	208.85	208.85	208.85	626.54	626.54	626.54	208.85
Iago Fica withholding	117.94	117.94	117.94	117.94	117.94	127.76	122.85	122.85	122.85	122.85	122.85	122.85	122.85	122.85	368.54	368.54	368.54	122.85
Iago withholding	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	900.00	900.00	900.00	300.00
FICA-city contribution	200.40	200.40	200.40	200.40	200.40	217.76	208.85	208.85	208.85	208.85	208.85	208.85	208.85	208.85	626.54	626.54	626.54	208.85
Total IRS deposit	875.99	875.99	875.99	875.99	875.99	909.31	892.69	892.69	892.69	892.69	892.69	892.69	892.69	892.69	2,678.07	2,678.07	2,678.07	892.69
State	140.00	140.00	140.00	140.00	140.00	140.00	140.00	140.00	140.00	140.00	140.00	140.00	140.00	140.00	420.00	420.00	420.00	140.00
Lanoue withholding	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	450.00	450.00	450.00	150.00
Due State	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	290.00	870.00	870.00	870.00	290.00

Per hour
67.63
69.66
18.50
1,541.66

Ann P. Lanoue, CPA (Inactive)

City Treasurer

8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

9/19/2016 17:31

INVOICE

City of Sunfish Lake

Accounting services for September 2016 per Employment Addendum dated 2/2/2016

1,605.84

Postage expense
Supplies - printing @ \$,10 per page

13.91

28.50

1,648.25

1,648.25

Less Federal Income tax withheld
Less FICA
Less PERA withheld 0% (Exempt)
Less State tax withheld
Total Withholdings

300.00

122.85

-

150.00

(572.85)

Net check

1,075.40

Reconciliation to Treasurer Expense

Services
City FICA 7.65%
City Pera-0%
Total Treasurer

1,605.84

122.85

-

1,728.69

Membership Dues Invoice

Effective during 2016-2017



City of Sunfish Lake

Dues Amount: \$668

(Dues amount rounded to nearest dollar.)

Population: 507

(Population represents the 2015 State Demographer and Metropolitan Council Estimates.)

Dues are based on your population. See how we calculated your dues at: www.lmc.org/dues.

For membership dues in the League of Minnesota Cities for the year beginning September 1, 2016. Annual dues for membership in the League of Minnesota Cities include subscriptions to Minnesota Cities magazine.* Pursuant to the disclosure requirements of Minnesota Statutes, Section 6.76, the proportionate amount of dues spent for lobbying purposes is 10.4%. This percentage is reported to the State Auditor as required by statute.

Payment from Public Funds Authorized by Minn. Stats, Sec. 465.58

I declare under the penalties of law that the foregoing account is just and correct and that no part of it has been paid.

Dated: September 1, 2016

David Unmacht
Executive Director, League of Minnesota Cities

Please Remit To:
Finance Department
League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

Include this invoice or reference invoice #238598 on your payment.

Questions: billing@lmc.org
Phone: (651) 281-1200

*Annual dues include subscriptions to Minnesota Cities magazine at \$30 per subscription according to the following schedule based on population: 249 or less, 6; 250-4999, 11; 5000-9999, 15; 10000-19999, 20; 20000-49999, 25; 50000-299999, 30; 300000+, 35. For further information on subscriptions contact the League offices. This information is given in order to meet postal regulations. Please do not use as a basis for payment.



Minnesota
Mayors
Association

**MMA Executive Committee
2016-2017**

President
H. Peterson
Blooming Prairie
(507) 456-6264
hcpikpbp@citlink.net

1st Vice President
Tim Meehl
Perham
(218) 371-9646
tmeehl@cityofperham.com

2nd Vice President
Mary McComber
Oak Park Heights
(651) 351-7879
marymcomber@aol.com

3rd Vice President
Kathi Hemken
New Hope
(763) 537-7990
khemken@ci.new-hope.mn.us

4th Vice President
Nora Slawik
Maplewood
(651) 738-7099
nora.slawik@ci.maplewood.mn.us

Secretary
Rita Albrecht
Bemidji
(218) 760-8715
rita.c.albrecht@gmail.com

Treasurer
Dave Unmacht
LMC
(651) 281-1205
dunmacht@lmc.org

Past President
Molly Park
Sunfish Lake
(651) 455-8809
mollypark@me.com

**Secretariat services
provided by:**
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044
(651) 281-1200

INVOICE

FOR MEMBERSHIP DUES IN THE MINNESOTA MAYORS ASSOCIATION

For the Fiscal Year Beginning September 1, 2016

Annual Dues for

Minnesota Mayors Association Membership.....\$30.00

Minnesota Mayors Association Membership Dues for:

Mayor: Molly Park

City: Sunfish Lake

Mayor's Preferred E-mail*: _____

Mayor's Preferred Phone*: _____

Make Check Payable To: **League of Minnesota Cities**

Send To: Minnesota Mayors Association
c/o Finance Department
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

Payment from public funds authorized by Minn. Stat., Sec. 471.96

Please return this form with payment. Payment can be included on the same check as the city's League membership dues, if desired. Questions regarding this invoice may be referred to the League Finance Department at 651-281-1200.

*The Minnesota Mayors Association is requesting this additional personal contact information to ensure communications on the mayor's listserv, meetings, and other events reach all members on a timely basis.

Membership in the Minnesota Mayors Association can be transferred from an out-going to an in-coming mayor. To transfer a Mayors Association membership contact Kellie Sundheim at ksundheim@lmc.org.

14.12 Lee 315 Salem Church Rd
Admin Permit - Chickens

Date	Description	Deposit	Lillie	NAC	WSB
14-Jun	Deposit paid	200.00			
Sep-14	NAC Invoice 21462-6			166.29	
		<hr/>			
		200.00	-	166.29	-
		<hr/>			

Total Expenses 166.29

Total Receipts 200.00

Balance due to customer 33.71

Refund to:
Daniel Lee
315 Salem Church Road
Sunfish Lake, MN 55118

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2016
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business 5,304.00	1,439.00	6.60	0.00	-2,416.20	<u>\$4,333.40</u>



1445.60

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2016
Client # 18305-00000E
Statement # 307

General Business

For Services Through 08/25/16

		RATE	HOURS	
07/26/2016	Telephone conference with Police Chief concerning parking restrictions.	130.00	0.30	39.00
08/09/2016	Follow-up on August meeting issues; review of upcoming agenda items.	130.00	1.00	130.00
08/12/2016	Telephone call with Mayor; call to city consulting engineer; call to city consulting planner.	130.00	0.50	65.00
08/16/2016	Preparation of materials for meeting with Mayor.	130.00	0.50	65.00
	Meeting with Mayor on upcoming agenda items.	130.00	1.00	130.00
	Timothy J. Kuntz		3.30	429.00
07/26/2016	Analysis of status of up-coming meetings and agendas.	130.00	0.10	13.00
07/27/2016	Review materials in preparation for August 2, 2016, City Council meeting; correspondence to City staff regarding up-coming meeting.	130.00	0.20	26.00
07/28/2016	Correspondence with City staff regarding up-coming City Council meeting.	130.00	0.10	13.00
08/02/2016	Review City Council and work session packet materials in preparation for attendance at City Council meeting and special budget meeting; attend special budget meeting and City Council meeting.	130.00	3.80	494.00
08/09/2016	Analysis of issues addressed at recent City Council meeting and matters that require further analysis prior to up-coming City Council meeting.	130.00	0.30	39.00
	Bridget McCauley Nason		4.50	585.00
07/27/2016	Revise Memo to Mayor and Councilmembers re 2016 truth-in-taxation requirements; prepare hard copies of agenda materials for distribution to Mayor, Councilmembers and consultants.	85.00	0.50	42.50
08/01/2016	Two telephone calls with City Clerk re issues pertaining to temporary healthcare dwelling opt-out ordinance; compile and organize City Council			

City of Sunfish Lake

General Business

Page: 2
August 31, 2016
Client # 18305-00000E
Statement # 307

		RATE	HOURS	
	meeting materials for August 2nd Council meeting.	85.00	0.80	68.00
08/02/2016	Review signed resolutions and Council meeting minutes from May, June and July Council meetings and insert resolution numbers; prepare set of original signed resolutions for City Clerk; conference with assistant city attorney to review and discuss agenda items and status of pending matters in preparation of August 2nd Council meeting.	85.00	0.80	68.00
08/09/2016	Conference to review and discuss August 2nd Council meeting and follow-up related to same. Leah M. Rose	85.00	0.50 2.60	42.50 221.00
08/01/2016	Analyze revisions made to City Code by Meghan Litsey concerning the MS4 ordinance amendment; analyze City Code in relation to drafting MS4 ordinance amendment; draft An Ordinance Amending Sections 1202.02, 1203.04, 1210.02, 1216.04 and 1307.11 of the Sunfish Lake City Code relating to Municipal Separate Storm Sewer System (MS4); email correspondence to Meghan Litsey enclosing same for review.	85.00	2.00	170.00
08/02/2016	Email correspondence with Meghan Litsey regarding MS4 ordinance amendment.	85.00	0.10	8.50
08/03/2016	Email correspondence with Meghan Litsey and Anina Nielsen regarding MS4 ordinance amendment; continue preparing An Ordinance Amending Sections 1202.02, 1203.04, 1210.02, 1216.04 and 1307.11 of the Sunfish Lake City Code relating to Municipal Separate Storm Sewer System (MS4). Cindy Holzmer	85.00	0.30 2.40	25.50 204.00
	FOR CURRENT SERVICES RENDERED		12.80	1,439.00
	Photocopy(s)			6.60
	TOTAL EXPENSES THROUGH 08/25/2016			6.60
	PREVIOUS BALANCE			\$5,304.00
08/09/2016	Payment Received			-2,416.20
	BALANCE DUE			<u>\$4,333.40</u>

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2016
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI 168.50	100.00	0.00	0.00	-143.00	\$125.50
93000-20000 Criminal - Traffic 366.70	154.50	0.00	0.00	-221.00	\$300.20
93000-50000 Criminal - Miscellaneous 46.00	57.50	0.00	0.00	-23.00	\$80.50
<u>581.20</u>	<u>312.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-387.00</u>	<u>\$506.20</u>

312.00

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2016
Client # 93000-10000E
Statement # 243

Criminal - DUI

For Services Through 08/25/16

		RATE	HOURS	
08/08/2016	Review Guion case; draft 7.01 notice, file information form, victim notice and discovery response to defense attorney; prepare electronic evidence for defense attorney; efile 7.01 notice.	85.00	0.50	42.50
	Tam Casey		0.50	42.50
08/10/2016	Review DUI report received from Minnesota State Patrol for formal charging.	115.00	0.10	11.50
08/17/2016	Review and analysis of police reports for charging decision in Rice case.	115.00	0.30	34.50
08/18/2016	Review and analysis of police reports for charging decision in Rice case.	115.00	0.10	11.50
	Bridget McCauley Nason		0.50	57.50
	FOR CURRENT SERVICES RENDERED		1.00	100.00
	PREVIOUS BALANCE			\$168.50
08/09/2016	Payment Received			-143.00
	BALANCE DUE			<u>\$125.50</u>

Client # 93000-20000E
Statement # 253

Criminal - Traffic

City of Sunfish Lake

Criminal - Traffic

Page: 2
August 31, 2016

Client # 93000-20000E
Statement # 253

		RATE	HOURS	
08/22/2016	Review Boutin omnibus hearing file; draft 7.01 notice and file information form; efile 7.01 notice.	85.00	0.30	25.50
	Tam Casey		0.30	25.50
08/24/2016	Prepare 9/15/2016 pretrial criminal court calendar re Simonet.	85.00	0.30	25.50
	Aaron Price		0.30	25.50
08/25/2016	Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings re Boutin.	115.00	0.30	34.50
	David S. Kendall		0.30	34.50
07/27/2016	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.30	34.50
08/04/2016	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.30	34.50
	Ariel A. Pittner		0.60	69.00
	FOR CURRENT SERVICES RENDERED		1.50	154.50
	PREVIOUS BALANCE			\$366.70
08/09/2016	Payment Received			-221.00
	BALANCE DUE			<u>\$300.20</u>

Client # 93000-50000E
Statement # 233

Criminal - Miscellaneous

		RATE	HOURS	
08/01/2016	Analysis of July prosecution summary and memo to file.	115.00	0.20	23.00

City of Sunfish Lake

Criminal - Miscellaneous

Page: 3
August 31, 2016

Client # 93000-50000E
Statement # 233

		RATE	HOURS	
08/09/2016	Conference re probation revocation and collection files and procedures.	115.00	0.30	34.50
	Daniel J. Beeson		0.50	57.50
	FOR CURRENT SERVICES RENDERED		0.50	57.50
	PREVIOUS BALANCE			\$46.00
08/09/2016	Payment Received			-23.00
	BALANCE DUE			<u>\$80.50</u>
	TOTAL BALANCE DUE			<u>\$506.20</u>

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 28, 2016

Invoice for Sunfish Lake City Forester Consultant Through 9-15-2016

8/16	Chipped brush from Musser park pruning – 3.5 hr	\$192.50
8/24	Sampled four oak trees for oak wilt and delivered samples to U of M plant disease lab – 3 hr	\$165.00
8/26	Removed vines from evergreens along Salem Church Road – 2 hr	\$110.00
9/1	Pruned trees for clearance near west end of Salem Church Road and removed a large elm tree at same location -- 9 hr	\$495.00
9/6	Council meeting preparation, Consultant meeting, and Council meeting – 3.5 hr	\$192.50
9/12	Cleared brush, pruned for safety, and chipped brush from willow that had fallen onto Charlton Road – 4 hr	\$220.00
Other	Consulted with various residents regarding oak wilt, coyotes, raccoons, deer, and turkeys – 2 hr	<u>\$110.00</u>
Total Due		\$1485.00

Regards,

Jim Naves

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 21, 2016

Reimbursable purchases by Sunfish Lake City Forester through 9-15-2016

8/17	Fencing for cages to protect young trees from deer damage	<u>\$81.39</u>
	Total Due	\$81.39

Regards,

Jim Naves



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 01, 2016

In Reference To:
August 2016 Technical Assistance - Private Projects

Invoice No. 22534

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>16.07 ESCOTO ACCESSORY BLDG CUP - 55 Salem Church Rd</u>		
RG 8/3/16 Email to Mr. Escoto re: plans	0.40 57.50/hr	23.00
RG 8/8/16 Voicemail to Eric Eckman re: updated plans/phone call with Mr. Escoto re: updated plans/receive updated plans and discussions with Mr. Escoto	2.60 57.50/hr	149.50
RG 8/9-8/10/16 Phone call with Mayor Park re: building standards/draft addendum report and Planning Commission findings of fact	2.70 57.50/hr	155.25
RG 8/17/16 Prepare for Planning Commission meeting presentation	1.10 57.50/hr	63.25
RG 8/23/16 Prepare revised findings of fact	0.90 57.50/hr	51.75
Secretarial	0.30 50.00/hr	15.00
Expenses (mileage, communications, supplies, etc.)		44.78
Subtotal of this Project:	[8.00	502.53]
TOTAL AMOUNT DUE THIS INVOICE:	8.00	\$502.53



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 01, 2016

In Reference To:

August 2016 Technical Assistance - City Projects

Invoice No. 22535

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>			
AB	8/22/16 Review Inver Grove Heights Comp Plan amendment with staff	0.20 131.50/hr	26.30
RG	8/1-8/3/16 General administration, phone calls, emails, ordinance research, staff discussions, etc.	0.50 50.00/hr	25.00
RG	8/2/16 Prepare for City budget meeting and City Council meeting	1.40 50.00/hr	70.00
RG	8/2/16 Attend budget meeting and City Council meeting	2.90 50.00/hr	145.00
RG	8/3/16 Phone call with Cathy Iago and discuss ordinance number and meeting minutes	0.30 50.00/hr	15.00
RG	8/10/16 Research past projects for sheds in the City	2.10 50.00/hr	105.00
RG	8/9/16 General administration, phone calls, etc.	0.40 50.00/hr	20.00
RG	8/9-8/10/16 Email with City Attorney re: Design Guidelines/phone call with Cathy Iago re: Planning Commission minutes	0.60 50.00/hr	30.00
RG	8/15/16 Research LP siding and panels	1.30 50.00/hr	65.00



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422

Telephone: 763.231.2555

Website: www.nacplanning.com

CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
RG 8/15-8/16/16 Phone calls and emails to set up site inspection/discuss with staff	1.10 50.00/hr	55.00
RG 8/19/16 Research re: 27 Sunnyside fire sprinkler installation and driveway access	1.00 50.00/hr	50.00
RG 8/15-8/17/16 General administration, phone calls, emails, etc.	1.70 50.00/hr	85.00
RG 8/15-8/17/16 Phone conversation with Mayor Park re: 55 Salem Church Road	0.90 50.00/hr	45.00
RG 8/15/16 Phone call with City Attorney re: LP siding	0.60 50.00/hr	30.00
RG 8/15/16 Prepare for and attend meeting at NAC offices re: 2250 Delaware subdivision	2.20 50.00/hr	110.00
RG 8/17/16 Research and send 27 Sunnyside plans to Mike Andrejka	0.80 50.00/hr	40.00
RG 8/17/16 Prepare for and attend Planning Commission meeting	2.50 50.00/hr	125.00
RG 8/18/16 Research junk vehicles and nuisance ordinance	1.50 50.00/hr	75.00
RG 8/18/16 Phone call with Mike Andrejka re: 27 Sunnyside	0.30 50.00/hr	15.00
RG 8/22-8/26/16 General administration, phone calls, emails, research, staff discussions, etc.	1.50 50.00/hr	75.00
RG 8/22/16 Questions re: 55th Street rezoning and CUP	0.60 50.00/hr	30.00
RG 8/23/16 Research Subdivision Ordinance	0.60 50.00/hr	30.00
RG 8/24/16 Review and revise draft Planning Commission minutes	1.10 50.00/hr	55.00



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422

Telephone: 763.231.2555

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CITY OF SUNFISH LAKE

Page 3

	<u>Hrs/Rate</u>	<u>Amount</u>
RG 8/24/16 Phone call with Mike Andrejka re: 5865 South Robert Trail survey information	0.50 50.00/hr	25.00
RG 8/25-8/26/16 Research parking ordinance and nuisance ordinance	3.50 50.00/hr	175.00
RG 8/22/16 Review Inver Grove Heights Comp Plan amendment with staff/fill out approval form and transmit to City	1.20 50.00/hr	60.00
Secretarial	1.40 43.00/hr	60.20
Expenses (mileage, communications, supplies, etc.)		110.62
Subtotal of this Project:	[32.70	1,752.12]
TOTAL AMOUNT DUE THIS INVOICE:	32.70	\$1,752.12



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422

Telephone: 763.231.2555

Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 01, 2016

In Reference To:
August 2016 Technical Assistance - Inspections

Invoice No. 22536

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>16.05 VANSTEENBURG 240 SALEM CH ROAD POST CONSTRUCTION</u>		
RG 8/18/16 Conduct final site inspection/draft inspection report and send	1.90	75.00
Subtotal of this Project:	[1.90	75.00]
TOTAL AMOUNT DUE THIS INVOICE:	1.90	\$75.00

Molly Park
Stamps for quarterly

WEST SAINT PAUL
3 SIGNAL HILLS CTR
SAINT PAUL
MN

55118-2314
2683530022

08/22/2016 (800)275-8777 1:30 PM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

US Flag Coil/100	2	\$94.00
------------------	---	---------

(Unit Price:\$47.00)

Total		\$94.00
-------	--	---------

Credit Card Remitd \$94.00
(Card Name:VISA)
(Account #:XXXXXXXXXXXX1442)
(Approval #:312203)
(Transaction #:892)

BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.

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Refunds for guaranteed services only
Thank you for your business

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POSTAL EXPERIENCE

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<https://postalexperience.com/Pos>

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or scan this code with
your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS

Pine Bend Paving Inc

PO Box 72

Vermillion, MN 55085

651-437-2333

INVOICE

Date	Invoice #
8/12/2016	16-7007

Bill To
City of Sunfish Lake c/o WSB & Associates 701 Xenia Ave So #300 Mpls, MN 55416

Ship To
Salem Church Road

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		8/12/2016			

Quantity	Item Code	Description	Price Each	Amount
		Sweep Roadway, Placed RAP on Shoulder & Rolled		
17.81	J-TM-M	8-8		
1.5	J-TM-Q	RAP	10.00	178.10
2	J-TM-U	Dump Truck (Straight)	111.00	166.50
0.75	J-TM-VR	Utility Truck	104.00	208.00
0.5	J-TM-L	Vibratory Roller	104.00	78.00
2	J-TM-TS	Laborers	74.00	37.00
1	J-TM-SMB	Tracked Skid Steer	140.00	280.00
		Skidsteer with Mill or Broom Attachment	140.00	140.00

We appreciate your business!

Thank you

TOTAL DUE	\$1,087.60
------------------	-------------------

14.04 Prueher - 50 Sunnyside Lane
 Major Plan Review & CUP

Date	Description	Deposit	Notices Lillie	Planner NAC	Engineer WSB
14-Jun	Deposit Paid ck13564/7017	1,250.00			
14-Jun	NAC Invoice 21338-3			88.85	
14-Jul	NAC Invoice 21382-3			580.63	
14-Jul	WSB Inv 01629-670-1				128.00
Aug-14	NAC Invoice 21420-2			74.25	
		<u>1,250.00</u>	<u>-</u>	<u>743.73</u>	<u>128.00</u>
Total Expenses					871.73
Total Receipts					<u>1,250.00</u>
Balance due to customer					378.27
Less due from customer for escrow 14.05					(42.52)
Total amount to refund					<u><u>335.75</u></u>

Refund to: Michael J. Prueher 50 Sunnyside Lane Sunfish Lake, MN 55118

14.05 Prueher - 50 Sunnyside Lane
Admin Permit - Chickens

Date	Description	Deposit	Lillie	NAC	WSB
14-Jun	Deposit paid	200			
14-Jun	NAC Invoice 21338-4			174.23	
14-Jun	NAC Invoice 21382-4			68.29	
		<hr/>	<hr/>	<hr/>	<hr/>
		200	0	242.52	0
	Total Expenses				242.52
	Total Receipts				<hr/> 200
	Balance				<hr/> <hr/> -42.52
		Combine with 14.04 refund			

Michael J. Prueher 50 Sunnyside Lane Sunfish Lake, MN 55118

14.14 SAC Wireless (AT&T) 2035 Charlton Rd
 Antenna Update CUP

Date	Description	Deposit	Lillie	NAC	WSB
14-Nov	Deposit paid ck 28569	800.00			
Dec-14	NAC Inv 21587-4			98.01	
Jan-15	NAC Inv 21626-2			386.19	
Feb-15	NAC Inv 21587-4			56.00	
		<u>800.00</u>	<u>-</u>	<u>540.20</u>	<u>-</u>
Total Expenses					540.20
Total Receipts					800.00
Balance due to customer					259.80

Refund to:
 SAC Wireless for AT&T
 4300 Market Point Drive, Suite 150
 Bloomington, MN 55435



Building a legacy – *your* legacy.

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

September 15, 2016

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: August, 2016 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of August for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in blue ink, appearing to read "Donald W. Sterna", is written over the company name.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc



government · energy · commercial

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 15, 2016
Project No: 01011-990
Invoice No: 212

Miscellaneous City Engineer Services
Professional Services from August 1, 2016 to August 31, 2016
Professional Personnel

	Hours	Rate	Amount
General			
Eckman, Eric	.50	121.00	60.50
Eng. Report			
Litsey, Meghan	.50	79.00	39.50
Review ordinance changes and respond to Cindy Holzmer email.			
Design			
Sterna, Donald	2.50	158.00	395.00
Totals	3.50		495.00
Total Labor			495.00
		Total this Invoice	\$495.00

Comments: _____

Approved by: 

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 15, 2016
Project No: 02182-040
Invoice No: 14

240 Salem Church Rd

Professional Services from August 1, 2016 to August 31, 2016

Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Eckman, Eric	2.50	121.00	302.50	
Totals	2.50		302.50	
Total Labor				302.50
				Total this Invoice
				\$302.50

Billings to Date

	Current	Prior	Total
Labor	302.50	7,035.75	7,338.25
Totals	302.50	7,035.75	7,338.25

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 15, 2016
Project No: 02182-200
Invoice No: 7

5865 South Robert Trail
Professional Services from August 1, 2016 to August 31, 2016
Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Messman, Laura	1.50	67.00	100.50	
Moffatt, Andrea	.50	158.00	79.00	
Totals	2.00		179.50	
Total Labor				179.50
				Total this Invoice
				\$179.50

Billings to Date

	Current	Prior	Total
Labor	179.50	2,572.00	2,751.50
Totals	179.50	2,572.00	2,751.50

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Eric Eckman



government · energy · commercial

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 15, 2016
Project No: 02182-210
Invoice No: 5

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

2016 Seal Coat Project
Professional Services from August 1, 2016 to August 31, 2016
Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Eckman, Eric	.75	121.00	90.75	
Hoff, Rochelle	1.00	75.00	75.00	
Totals	1.75		165.75	
Total Labor				165.75
				Total this Invoice
				\$165.75

Billings to Date

	Current	Prior	Total
Labor	165.75	1,497.50	1,663.25
Totals	165.75	1,497.50	1,663.25

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Eric Eckman



government · energy · commercial

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 15, 2016
Project No: 02182-220
Invoice No: 4

2017 Street Improvement Project
Professional Services from August 1, 2016 to August 31, 2016

Phase 1 Feasibility / Prel. Des.

Professional Personnel

	Hours	Rate	Amount
Report/Feasibility Study			
Eckman, Eric	2.50	121.00	302.50
Voll, Tom	4.00	147.00	588.00
Totals	6.50		890.50
Total Labor			890.50
		Total this Phase	\$890.50
		Total this Invoice	\$890.50

Billings to Date

	Current	Prior	Total
Labor	890.50	8,861.25	9,751.75
Field Services	0.00	1,836.50	1,836.50
Totals	890.50	10,697.75	11,588.25

Comments:

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Eric Eckman



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 15, 2016
Project No: 02182-230
Invoice No: 2

55 Salem Church Road
Professional Services from August 1, 2016 to August 31, 2016
Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Eckman, Eric	.50	121.00	60.50	
Totals	.50		60.50	
Total Labor				60.50
				Total this Invoice
				\$60.50

Billings to Date

	Current	Prior	Total
Labor	60.50	181.50	242.00
Totals	60.50	181.50	242.00

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Eric Eckman



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE	
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	10/03/2016	
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	515453380	09/06/2016	\$88.84

36.51

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$36.51
Current Charges	\$36.51

ACCOUNT BALANCE

Previous Balance	\$52.33
No Payments Received	\$0.00
Balance Forward	\$52.33
Current Charges	\$36.51
Amount Due	\$88.84

002709 1/2

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	10/03/2016	\$88.84	36.51

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AB 01 002709 86016 B 16 A



SUNFISH LAKE, CITY OF
 ATTN ANN LANOUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477