



# **NORTHWEST ASSOCIATED CONSULTANTS, INC.**

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422  
Telephone: 763.957.1100 Website: www.nacplanning.com

## **MEMORANDUM**

TO: Sunfish Lake Mayor and City Council  
FROM: Michelle Barness  
DATE: March 30, 2016  
RE: Sunfish Lake – Planning Update for April City Council Meeting  
NAC FILE: 211.02 - General

**4/5/16 CC  
Mtg.  
Agenda Item  
6c**

### **March 2016 Planning Commission Meeting**

The March 16, 2016 Planning Commission meeting was cancelled due to a lack of new planning and development applications.

### **Landscaping Ordinance Update**

In March the City Forester and Planning Staff discussed updating Zoning Ordinance Section 1218 pertaining to recommended landscape and screening plantings. Staff believes the current list of recommended species can be improved to better address recommended vegetation for our area, which may ultimately reduce the risk of failed landscape or screening plantings over time. In addition, the ordinance can be updated to address prohibited noxious or invasive species which it does not currently do. If directed by the City Council, Planning and Forestry Staff will work together to write a draft ordinance amendment addressing these changes for review at a public hearing at the Planning Commission meeting on April 20, 2016.

### **April 2016 Planning Commission Meeting**

5865 South Robert Trail Major Site Plan Review and Variance. The Planning Commission will consider an application for Brian and Joyce Birch who are requesting approval of a Major Site and Building Plan Review and a Variance to allow the construction of a new home at 5865 South Robert Trail. The Birch's wish to demolish the existing home and build a new home at approximately the same location on the site. A major site and building plan review is required for building alterations exceeding 1,000 square feet in area. In addition, the applicants are requesting a variance from the lakeshore setback and side yard setbacks.

c: Catherine Iago, City Clerk  
Tim Kuntz, City Attorney  
Don Sterna and Eric Eckman, City Engineers  
Mike Andrejka, Building Official  
Jim Naves, City Forester  
Ron Wasmund, Septic System Inspector