



NORTHWEST ASSOCIATED CONSULTANTS, INC.

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MEMORANDUM

TO: Sunfish Lake Mayor and City Council

FROM: Ryan Grittman

DATE: July 27, 2016

RE: Sunfish Lake – Planning Update for August 2, 2016 City Council Meeting

NAC FILE: 211.02 - General



July Planning Commission Meeting

55 Salem Church Road. The Planning Commission tabled action on an application for a second accessory structure at this address. The Planning Commission requested that the City Engineer requirements be satisfied as well as a review of the comments from the public. Planning Commission voted 5-0 to continue the public hearing for this application at the August Planning Commission meeting.

Temporary Health Care Units. The Planning Commission held a public hearing to consider a Zoning Ordinance amendment that would prohibit temporary health care units in Sunfish Lake. This is in response to the State Statute that allows their placement on property regardless of any conflicting zoning regulations. The Statute, however, allows municipalities to “opt-out” of the law by ordinance. The units are intended to provide temporary care for a family member for a six-month period, with the option to extend the permit for an additional six-months. The units do not require a public hearing for placement on property. The Planning Commission voted 5-0 in favor of a Zoning Ordinance amendment to prohibit these units within the City; and not allow them by further Zoning Ordinance regulation.

Additional Planning Updates

389 Salem Church Road – Minor Plan Review and Variance. The applicants at this address had originally applied for a minor site plan review and variance to build a ten-foot addition onto their home. The applicants are now seeking to reduce their variance approval down to three feet. The reduction in the variance request can be handled administratively since the updated plans will remain inside the original footprint. Staff is waiting for a formal plan submittal from the applicants.

c: Catherine Iago, City Clerk
Tim Kuntz, City Attorney
Don Sterna and Eric Eckman, City Engineers
Mike Andrejka, Building Official
Jim Naves, City Forester
Ron Wasmund, Septic System Inspector
John Maczko, Fire Chief