

## CITY OF *Sunfish Lake* – 2016 APPLICATION SCHEDULE\*

| COMPLETE APPLICATION DUE IN PLANNER'S OFFICE | PLANNER FORWARDS APPLICATION MATERIALS TO CITY STAFF | PUBLISH/MAIL PROPERTY OWNER NOTICES AND/OR PUBLIC HEARING NOTICES | ALL CITY CONSULTANTS' REPORTS / COMMENTS DUE IN PLANNER'S OFFICE | PC PACKET MAILED OUT | PLANNING COMMISSION MEETING  | CITY COUNCIL MEETING       |
|--|--|---|--|----------------------|------------------------------|----------------------------|
| <b>4:30 PM</b>                               |  | <b>WEDNESDAY<br/>12:00 PM</b>                                     |  |                      | <b>WEDNESDAY<br/>7:00 PM</b> | <b>TUESDAY<br/>7:00 PM</b> |
| 12/14/2015                                   | 12/15/2015   | 1/6/2016  | 12/29/2015   | 1/13/2016            | 1/20/2016                    | 2/2/2016                   |
| 1/11/2016                                    | 1/12/2016  | 2/3/2016  | 1/26/2016  | 2/10/2016            | 2/17/2016                    | 3/2/2016                   |
| 2/8/2016                                     | 2/9/2016   | 3/2/2016  | 2/23/2016  | 3/9/2016             | 3/16/2016                    | 4/5/2016                   |
| 3/14/2016                                    | 3/15/2016  | 4/6/2016  | 3/29/2016  | 4/13/2016            | 4/20/2016                    | 5/3/2016                   |
| 4/11/2016                                    | 4/12/2016  | 5/4/2016  | 4/26/2016  | 5/11/2016            | 5/18/2016                    | 6/7/2016                   |
| 5/9/2016                                     | 5/10/2016  | 6/8/2016  | 5/24/2016  | 6/8/2016             | 6/15/2016                    | 7/5/2016                   |
| 6/13/2016                                    | 6/14/2016  | 7/6/2016  | 6/28/2016  | 7/13/2016            | 7/20/2016                    | 8/2/2016                   |
| 7/11/2016                                    | 7/12/2016  | 8/3/2016  | 7/26/2016  | 8/10/2016            | 8/17/2016                    | 9/6/2016                   |
| 8/15/2016                                    | 8/16/2016  | 9/7/2016  | 8/30/2016  | 9/14/2016            | 9/21/2016                    | 10/4/2016                  |
| 9/12/2016                                    | 9/13/2016  | 10/5/2016   | 9/27/2016  | 10/12/2016           | 10/19/2016                   | 11/2/2016                  |
| 10/10/2016                                   | 10/11/2016   | 11/2/2016   | 10/25/2016   | 11/9/2016            | 11/16/2016                   | 12/6/2016                  |
| 11/14/2016                                   | 11/15/2016   | 12/7/2016   | 11/29/2016   | 12/14/2016           | 12/21/2016                   | 1/3/2017                   |

\* Applies to all Major Review, CUP, IUP, Text Amendment, Rezoning and Variance Applications

NOTE: This schedule will be followed without exception. Incomplete applications, missing meeting dates or project due dates will result in the review of the request being delayed.

Pursuant to Minnesota State Statutes, Section 15.99, as amended, supplemented or replaced from time to time, the City is permitted fifteen (15) business days to review materials submitted and determine whether an application is complete. Submittal of application materials on the complete application deadline does not guarantee placement on the upcoming Planning Commission agenda.

- Staff/Consultant Dates

- Applicant Dates